

# LIST OF DATA FIELDS – FIRST NATIONS CHILD AND FAMILY SERVICES PREVENTION REPORT

**DCI Number/Fiscal Year:**

10832609 (2023-2024)

**Purpose:**

Canada is committed to implementing the orders of the Canadian Human Rights Tribunal, and is funding First Nations child and family services agencies for their actual costs in the areas ordered by the CHRT, including prevention, retroactively to January 26, 2016 and going forward until an alternative funding system is in place.

This report contains two sections:

- a line by line listing of prevention activities held during the fiscal year.
- a report on indicators designed to measure impact of prevention activities.

**Reporting Period:**

Recipients must report at a minimum of annually, by fiscal year.  
 Recipients may report more often (i.e. monthly or quarterly) at their discretion.

**Due Date:**

Annual reporting must be completed by April 30 (30 days following the end of the fiscal year being reported).

**Note:** This document is a representation of the data fields for DCI# 10832609. The actual reporting template is available through your [regional office](#).

**Field Descriptions:**

Field	Description
<b>Identification</b>	
Recipient Name	The name of the First Nation, Tribal Council, First Nation authority, board, committee or other entity approved by Chief and Council, Incorporated shelter, First Nation Child and Family Services agency or society, or Aboriginal community and organization funded under this authority.
Recipient Number	The number assigned by Indigenous Services Canada for the recipient who has received funding under this authority.
Submission Number	Identifies if the recipient has submitted multiple reports through the year. Select the number of the report from the drop-down list: 1 or 2 or 3, etc.
Province or Territory	Identifies in which province the recipient or agency operates
Reporting Period	The specific fiscal year the report is tracking.
Agency Name	The name of the agency responsible for the delivery of child and family services.
<b>Contact</b>	

Field	Description
Given Name Family Name Title Telephone Number Email Address	Tracks the contact information of the person who completed the report and/or who can be contacted for further information about the report.
<b>A. Prevention Activities</b>	
<b>Activity</b>	
Activity Title	Free text box. Provide the name of the event or activity.
Location	Enter the <b>first three</b> digits of the postal code for the event or activity location.
Target Community	Provide the name of the communities that were targeted to attend this event or activity. The form accepts up to 10 line items as a subset of the event or activity. If more names are to be included, they can be added in the 'Additional Details' field.
Sub-Community	Provide the Reserve Name which was impacted by the Activity.
Activity Type	Select the type of activity that most accurately describes the activity or event (one selection is required): <ul style="list-style-type: none"> <li>- <b>Children and Youth Program:</b> Activities and programs designed for children and youth to assist in enhancing their health and well-being               <ul style="list-style-type: none"> <li>• Main target audience: children and youth</li> <li>• Examples: Children/Youth Camp; Mentorship; Youth Forum; Youth Independent Living; Afterschool Program</li> </ul> </li> <li>- <b>Parenting Support/Workshop:</b> Activities and programs designed for parents to assist in enhancing their capacity to care for children's health and well-being               <ul style="list-style-type: none"> <li>• Main target audience: parents or caregivers</li> <li>• Examples: Traditional Parenting; Parenting Program; Triple P; Parent's Group; Support Group; Family Well-being</li> </ul> </li> <li>- <b>Preventative Support/Intervention:</b> Activities and programs that directly support the family at risk to mitigate risk factors and prevent further escalation               <ul style="list-style-type: none"> <li>• Main target audience: parents and children at risk</li> <li>• Examples: In-Home Family Support; Crisis Intervention; Home Visit</li> </ul> </li> <li>- <b>Community Wellbeing:</b> Activities and programs designed to enhance the health and well-being of community members               <ul style="list-style-type: none"> <li>• Main target audience: community members</li> <li>• Examples: Self-esteem Care; Anti-bullying Sessions/Awareness; Teaching &amp; Promotion of Healthy Lifestyles; Cyber and Sexual Violence; Non-violence Crisis Intervention; Life Skills; Health Awareness Day</li> </ul> </li> </ul>

Field	Description
	<ul style="list-style-type: none"> <li>- <b>Cultural Awareness:</b> Activities and programs promoting culture and traditional teaching <ul style="list-style-type: none"> <li>• Main target audience: community members</li> <li>• Examples: Treaty Days Activities; Language Class; Drum Making Workshops; Art in the Open Project; Cultural Sensitivity and Awareness; Traditional Crafts; Treaty Day Celebration; Elder's Guidance</li> </ul> </li> <li>- <b>Operations:</b></li> <li>- <b>Others:</b> Any activities or program that do not belong in the existing six activity types Employee Salaries, Office Rental, Office Utilities, Insurance, Office Supplies, Interpretation Services, Travel for Board Meetings, Recruitment, Transportation for Staff (i.e. gasoline for staff)</li> </ul>
Activity Category	<p>Select one or more categories that most accurately identify the purpose and the description of the activity or event:</p> <ul style="list-style-type: none"> <li>- <b>Primary (Universal Prevention):</b> Programs and services that provide families, children and youth with the support that they need to build protective factors and prevent the development of risk factors and vulnerabilities</li> <li>- <b>Secondary (Early Intervention):</b> Programs and services that provide families, children and youth with the support when vulnerabilities are first identified in order to strengthen protective factors, reduce the impact of risk factors, and reduce the need for more intrusive and intensive interventions</li> <li>- <b>Tertiary (Intervention or Treatment):</b> Targeted interventions for children and families after maltreatment has occurred, to reduce the negative consequences of maltreatment and to prevent its recurrence.</li> </ul>
Number of Children	Enter the total number of children (0 to 18 years) who attended the activity or event.
Number of Families	Enter the total number of families that attended the event.
Number of Total Participants	Enter the total number of persons who attended the activity or event.
Date (Month/Year)	Select the month and year the event or activity occurred. If the event spans more than a month, enter the latest (or last) month that activities took place and use the 'Additional Details' field to add any information.
Total Cost (\$)	Enter the total cost associated with the activity or event.
Additional Details	Provide any additional details.
<b>B. Program Outcomes/Report on Indicators</b>	
<b>Children at Risk</b>	
Number of children at risk who received intervention support	Provide the total number of children at risk who received intervention support between April 1, 2022 and March 31, 2023. This should not include children whose case files were opened, but subsequently closed with no action required. If parents or

Field	Description
	caregivers receive prevention services, include all the children in their household.
Number of children at risk who received intervention support for the first time	Provide the total number of children at risk who received intervention support for the first time between April 1, 2022 and March 31, 2023. This should not include children whose case files were opened, but subsequently closed with no action required. If parents or caregivers receive prevention services, include all the children in their household.
Number of children at risk who received intervention support within 12 months of file closure	Considering cases that were opened between April 1, 2022 and March 31, 2023, provide the number of children that previously received intervention support in the 12 months prior.
<b>Prevention</b>	
Number of children who received prevention support services in the home	Provide the number of children at risk who received in-home prevention services without being transferred to out-of-home care.
Number of files closed where child was NOT removed from the home after receiving prevention services	Provide the number of cases where children/families received or accessed prevention support services that resulted in children NOT being removed from the home (i.e. child is deemed to be safe and case file is closed).
<b>Out-of-Home Care</b>	
Number of children in out-of-home care	Provide the number of children normally resident on-reserve who were placed in out-of-home care.
Number of children in out-of-home care who received protection services for the first time	Provide the number of children normally resident on-reserve who received out-of-home care for the first time.
Number of children in out-of-home care who received protection services within 12 months of file closure	Considering cases that were opened between April 1, 2022 and March 31, 2023, provide the number of children that were returned to out-of-home care within 12 months of their files being closed for reunification or other type of permanency.
Number of children in out-of-home care who were placed where at least one caregiver was of First Nation ancestry	Provide the number of children in care who were placed with at least one caregiver of First Nation ancestry. This includes kinship care and other types of First Nation foster homes or care.
<b>Permanency</b>	
Reunification	Provide the number of cases that were closed due to the child (or children) being reunited with their biological parents or extended family.
Adoption	Provide the number of cases that were closed due to the child (or children) being adopted.
Guardianship/Legal Custody	Provide the number of cases that were closed due to the child (or children) being placed with a legal guardian.
Aging-Out	Provide the number of cases that were closed due to the child (or children) aging-out of the care system.
Other Means	Provide the number of cases that were closed due to other types of permanency.

Field	Description
<b>Declaration</b>	
Given Name Family Name Title Date (YYYYMMDD)	This tracks the contact information of the person who approved and/or acknowledged the accuracy of the information, and the date on which it was completed. Dates are in the format of 'Year Month Day'