

# EMERGENCY MANAGEMENT ASSISTANCE PROGRAM APPLICATION

**PAW number/Fiscal year:**

6978382 (2024-2025)

**Purpose:**

First Nations or organizations seeking funding under the Emergency Management Assistance Program are required to provide a project proposal or work plan that indicates all activities to be undertaken and expected results and outlines the proposed budget for emergency management activities.

**Reporting period:**

for the coming fiscal year ending March 31<sup>st</sup>

**Due date:**

Due date will be communicated through call letter.

**Note:**

Once the “submit” button is selected, this application will auto-generate an email that will be pre-populated with the appropriate email address, depending on the region selected.

**List of regional office contacts:**

Region	Email address
Alberta	<a href="mailto:ab.emergency@sac-isc.gc.ca">ab.emergency@sac-isc.gc.ca</a>
Atlantic	<a href="mailto:at-emappagu-at@sac-isc.gc.ca">at-emappagu-at@sac-isc.gc.ca</a>
British Columbia	<a href="mailto:bcaandc.do@sac-isc.gc.ca">bcaandc.do@sac-isc.gc.ca</a>
Headquarters	<a href="mailto:pagufinancement-emapfunding@sac-isc.gc.ca">pagufinancement-emapfunding@sac-isc.gc.ca</a>
Manitoba	<a href="mailto:Mb.emergency@sac-isc.gc.ca">Mb.emergency@sac-isc.gc.ca</a>
Northern	<a href="mailto:yukon@rcaanc-cirnac.gc.ca">yukon@rcaanc-cirnac.gc.ca</a>
Ontario	<a href="mailto:emergencyon-urgenceon@sac-isc.gc.ca">emergencyon-urgenceon@sac-isc.gc.ca</a>
Quebec	<a href="mailto:qbpagu-emapfinancement-funding@sac-isc.gc.ca">qbpagu-emapfinancement-funding@sac-isc.gc.ca</a>
Saskatchewan	<a href="mailto:skemergency@sac-isc.gc.ca">skemergency@sac-isc.gc.ca</a>

**Field definitions:**

Field	Definition
<b>Recipient information</b>	
Recipient name (First Nation or organization)	The name of the recipient (First Nation or organization) applying for the grant and/or contribution(s) as per the legal name that will appear on the funding agreement.
Recipient number	The attribution number for the band as shown in the Department’s Financial Management Manual or funding agreement (ISC internal use).

Field	Definition
<b>First Nation(s) benefitting from this project</b>	If applicable
First Nation(s) benefitting from this project	The name of the First Nation(s) benefitting from this project.
Beneficiary number	The attribution number for the band as shown in the Department's Financial Management Manual or funding agreement (ISC internal use).
<b>Emergency program coordinator/project lead</b>	
<ul style="list-style-type: none"> <li>- Given name</li> <li>- Family name</li> <li>- Telephone number</li> <li>- Facsimile number</li> <li>- Email address</li> </ul>	<p>The given name, family name, telephone number, facsimile number and email address (if applicable) of the person who can be contacted for further information about the application.</p> <p>A valid telephone or facsimile number includes the 3 digit area code in the format '###-###-####'.</p> <p>A valid email address may be in upper or lower case in the format 'a@a.a'.</p>
<b>Application risk self-assessment</b>	<ul style="list-style-type: none"> <li>- The applicant completing this risk assessment must represent a First Nation Community. Support is available from the Indigenous Services Canada Regional Office if needed.</li> <li>- The applicant will evaluate their community's vulnerability and capacity based on the categories and factors provided. Consider all aspects of the community's unique experiences and circumstances to arrive at your score.</li> <li>- The assessment is meant only to complement your application by providing an estimate of your community's risk. It is not meant to be an in depth or exhaustive risk assessment process.</li> <li>- As such, the categories presented and questions posed should simply guide our self-assessment.</li> <li>- Direct answers and/or justifications for your risk scores are not required.</li> <li>- The risk self-assessment's aim is to help identify the community's existing strengths and areas for improvement to enhance emergency preparedness and response.</li> <li>- The applicant's assessment will complement the prioritization of proposals by the ISC regional office.</li> </ul>
Vulnerability	<p>In emergency management, vulnerability refers to how susceptible someone or something is to harm or damage during an emergency. In other words, how easily something can be affected by a challenging situation, such as a storm or a wildfire.</p> <p>Understanding vulnerability helps emergency</p>

Field	Definition
	managers figure out who needs help the most during emergencies and how to protect them better.
Rate your community's vulnerability on a scale of 0 to 10.	<p>Consider the following categories and questions to help you estimate your community's score. You are not expected to answer these questions.</p> <ul style="list-style-type: none"> <li>- Specific Emergencies in your area: <ul style="list-style-type: none"> <li>• Are there emergencies specific to your community? How often do they occur? (e.g., Hurricanes, floods, wildfires)</li> </ul> </li> <li>- Community assets vulnerability: <ul style="list-style-type: none"> <li>• How prone are buildings and other physical assets to damage or destruction during emergencies?</li> </ul> </li> <li>- Community Well-being vulnerability: <ul style="list-style-type: none"> <li>• How susceptible is your community to social and economic impacts resulting from emergencies?</li> </ul> </li> <li>- Environmental vulnerability: <ul style="list-style-type: none"> <li>• How prone are your resources and environment to damage during emergencies?</li> </ul> </li> </ul>
Capacity	<p>In emergency management, capacity refers to the ability of individuals or communities to cope with and respond to an emergency or disaster effectively. Think of capacity as having the skills, resources, and plans in place to deal with emergency situations. Understanding capacity helps emergency managers know how well-equipped a community is to handle emergencies and where they might need extra support.</p>
Rate your community's capacity on a scale of 0 to 10.	<p>Consider the following categories and questions to help you determine your community's score. You are not expected to answer questions.</p> <ul style="list-style-type: none"> <li>- Human resources (people) capacity: <ul style="list-style-type: none"> <li>• What level of expertise and training in emergency response does your community have? Individuals in emergency management may include first responders, healthcare professionals, volunteers, and community members.</li> </ul> </li> <li>- Organizational capacity: <ul style="list-style-type: none"> <li>• Does your community have the right resources, structures, and procedures in place for emergency management? Consider roles and responsibilities, training programs, equipment, good communication channels, etc.</li> </ul> </li> <li>- Infrastructure and technical capacity:</li> </ul>

Field	Definition
	<ul style="list-style-type: none"> <li>Does your community have the right physical and technical resources to support emergency response and recovery? For example, transportation, communication systems, healthcare facilities, emergency shelters and critical infrastructure (power, water, sanitation).</li> </ul>
<b>Project information</b>	
Project title	Provide the title of your project.
Region	From the drop-down list, select the ISC region to which this report is being submitted.
Project type	Select the funding stream for which the proposed project type applies.
Has your community completed or updated any assessments in the last 5 years, such as creating an emergency management plan, all hazard risk and vulnerability assessment, fire mapping, flood mapping, wildfire assessment, etc.? Please include year.	Has your community completed or updated any assessments in the last 5 years, such as creating an emergency management plan, all hazard risk and vulnerability assessment, fire mapping, flood mapping, wildfire assessment, etc.? Please include year.
Does this project relate to recommendation from an emergency operation center or any plans mentioned above? Please specify.	Does this project relate to a recommendation from an emergency operation center or any plans mentioned above? Please specify.
Project description	Briefly describe your proposed preparedness/non-structural mitigation project. If FireSmart, please include the number of hectares to be treated as part of fuel management activities. (Maximum of 500 words)
Project deliverables	Describe what skills, abilities and knowledge will enhance the community's resiliency. (Maximum of 250 words) - Detailed budget attached - Supporting documentation attached - Community support letters attached (if application covers multiple communities)
<b>Funding requested</b>	
Items	Name or briefly describe the funding costs being requested (i.e., training, professional fees, travel, etc.) Refers to the program guidelines for eligibility.
Amount (\$)	List the funding amount requested for each item.
Total requested from ISC	Calculated automatically.

Field	Definition
<b>Other sources of funding</b>	
Funding provided by your First Nation	List all other sources of funding provided by your First Nation community.
Funding provided by regional district/local government/other	List all other sources of funding provided by other entities such as regional district/local government.
Amount (\$)	List the funding amounts for other sources of funding.
Total funding from other sources	Calculated automatically.
<b>Optional – additional information</b>	
Has your community experienced emergency events in the past? If so, what type of emergencies and when?	List all emergency events experienced by your community in the past.
Do you agree to have ISC's Emergency Management Assistance Program contact you to discuss highlighting your emergency preparedness or non-structural mitigation project on ISC's website?	ISC's Emergency Management Assistance Program will be highlighting projects on its website. Indicate if you agree for ISC to contact you regarding potentially highlighting your project.
<b>Declaration</b>	
<ul style="list-style-type: none"> <li>- Given name</li> <li>- Family name</li> <li>- Title</li> <li>- Date (YYYYMMDD)</li> </ul>	The given name, family name and position title of the person who acknowledges the accuracy of the information, and the date on which it was completed. Dates are in the format of 'Year-Month-Day'.