



PROFESSIONAL AND INSTITUTIONAL DEVELOPMENT PROGRAM FUNDING APPLICATION

Note ► This template is for use by the following departments: Crown-Indigenous Relations and Northern Affairs Canada (CIRNAC) and Indigenous Services Canada (ISC).

Privacy Statement

This statement explains the purposes for the collection and use of personal information. Only information needed to respond to program requirements will be requested. Collection and use of personal information are in accordance with the [Privacy Act](https://laws-lois.justice.gc.ca/eng/acts/P-21/index.html) (https://laws-lois.justice.gc.ca/eng/acts/P-21/index.html). In some cases, information may be disclosed without your consent pursuant to subsection 8(2) of the *Privacy Act*. The collection and use of your personal information for the Governance Capacity Programs are authorized by the [Department of Indigenous Services Act \(S.C. 2019, c. 29, s. 336\)](https://laws-lois.justice.gc.ca/eng/acts/I-7.88/index.html) (https://laws-lois.justice.gc.ca/eng/acts/I-7.88/index.html), the [Department of Crown-Indigenous Relations and Northern Affairs Act \(S.C. 2019, c. 29, s. 337\)](https://laws-lois.justice.gc.ca/eng/acts/C-49.8/index.html) (https://laws-lois.justice.gc.ca/eng/acts/C-49.8/index.html) and s. 122 (1), 123 (1) and 124 (1) of the [Financial Administration Act](https://laws-lois.justice.gc.ca/eng/acts/F-11/page-1.html) (https://laws-lois.justice.gc.ca/eng/acts/F-11/page-1.html) and required for your participation. We will use your personal information for evaluation purposes in order to respond to your Professional and Institutional Development Program Application. The information collected is described in Personal Information Bank AANDC PPU 300, detailed at [Info Source](https://www.sac-isc.gc.ca/eng/1639748667069) (https://www.sac-isc.gc.ca/eng/1639748667069) and will be retained for a period of 30 years and then the records are transferred to the Library and Archives Canada. As stated in the *Privacy Act*, you have the right to access your personal information and request changes to incorrect information. Contact the departmental Public Enquiries Contact Centre at 1-800-567-9604 to notify us about incorrect information. For more information on privacy issues and the *Privacy Act* in general, you may consult the Privacy Commissioner at 1-800-282-1376.

Identification

Applicant Name	Applicant Number	Region
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Contact

Given Name	Family Name	Title/Position
Mailing Address (Number/Street/Apartment/P.O. Box)		
City/Town	Province/Territory	Postal Code
Telephone Number	Facsimile Number	Email Address

Application Information

Application Title	
Application Summary (describe objectives, expected outcomes and successes, as well as any deliverables that will result from this project.)	
Start Date of Proposed Activities (YYYYMMDD)	End Date of Proposed Activities (YYYYMMDD)
Is this a continuing project? <input type="radio"/> Yes <input type="radio"/> No	Please describe:

Budget Summary

Budget Item	Description	Rate or Cost (\$)	Unit	Quantity	Cash Total (\$)
Total Budget Amount (\$)					
Total Requested Amount (\$)					

Comments

Other Funding

Have you received or requested any other funding to address this need? Yes No



Source	Description	Outcome	Amount (\$)

Supporting Documents (if applicable)

This table allows you to identify the supporting document(s) being submitted and the method of submission.

Document Type	Title	Submission Method

Declaration

The information provided is accurate to the best of my knowledge.

Given Name	Family Name
Title	Date (YYYYMMDD)